

**ACPE Southwest Region
Regional Meeting**
February 25, 2006
Dallas, TX

1. Gathering

Carole Somers-Clark called the meeting to order at 9:15.
Members introduced themselves to each other.

2. Approval of Minutes, October 26, 2005.

Motion made by Mary Stewart Hall that the minutes be approved. Oliver Lee seconded. Motion passed.

3. Committee and Representative Reports

- a. **Accreditation** – Melissa Walker-Luckett (Chair-elect) presented the committee report. She asked for centers coming up in the next few years for 10-year review to volunteer for early review by making a written proposal to the Accreditation Committee.

Following is the report given to the region:

**Accreditation Committee Report
February 2006**

THANKS to reviewers: Robin Aplet, Carolyn Barksdale, Leo Blanchard, Ed George, Mark Hart, Jeff Hoppe, Dave Jenkins, Jenny Lannom, John Peterson (Accreditation Commission), Paul Robertson, Karrie Oertli, John Teer, Michael Schirmacher, Melissa Walker-Luckett.

❖ **Currently 34 Centers (includes one cross-regional system component)**

- Ecumenical Center for Religion and Health—accreditation removed (voluntary)
- University of Arkansas Medical Center—accreditation removed (voluntary)
- Trinity Mother Frances slated to be approved at Spring 2006 Commission
- R.C. Freedom Ministries slated to be approved at Fall 2006 Commission
- Received calls from two institutions interested in beginning CPE

❖ **2005 Ten-Year Site Visits to be heard at Spring, 2006 Commission**

- Valley Baptist Health System, Harlingen, CPE (Level I/Level II)

❖ **2005 Satellite-to-Accredited-Member Request to be heard at Spring, 2006 Commission**

- Trinity Mother Frances, Tyler, CPE (Level I/Level II) & Supervisory CPE

❖ **2006 Request for Free-Standing Candidacy to be heard at Fall, 2006**

Commission

- *R.C. Freedom Ministries, Inc.*
 - Request Candidacy for Accreditation for CPE (Level I/Level II).
 - Provisional approval granted

❖ **2006 Five-Year Reviews to be received by March 31, 2006**

- *Baptist Health System—San Antonio, TX*
- *CHRISTUS Spohn Corpus Christi—Memorial, Corpus Christi, TX (postponed from 2005)*
- *Hillcrest Health System—Waco, TX*
- *Huguley Hospital—Fort Worth, TX*
- *VITAS—Fort Worth, TX (Component of System Center)*
- *St. Luke's – Houston*

❖ **2006 Five-Year Reviews Postponed**

- *US Army CPE Center—Ft. Sam Houston, TX (postponed to 2007)*

❖ **2006 Ten-Year Reviews**

- *None*

Respectfully submitted,

Southwest Region ACPE Accreditation Committee

Karrie Oertli, Chair

Melissa Walker-Luckett, Chair Elect

- b. **Budget & Investment** – Mark Grace presented the committee report. The committee recommends that the region contribute \$15,000 towards the expenses of the 2007 National meeting. They also recommend that the SW Region not participate in the Pacific Region Challenge Grant.

A motion was made by David Jenkins and seconded by John Takacs that the region contribute \$15,000 toward the 2007 National meeting. Motion passed.

A motion was made by JoAnn Garma and seconded by Mark Hart that the Southwest Region not participate in the Pacific Region Challenge Grant in 2006. Discussion points included: we contributed \$5,000 to New Orleans this past year; we are hosting the national meeting in 2007 and will contribute \$15,000 to ACPE for that meeting; there may be other uses for our resources and we haven't discussed this issue. Motion passed.

Following is the report given to the region:

**Budget and Investment Committee Report
February 2006**

I. Summary Statement

A. 2005 Key Committee Activities:

- Prepared 2006 budget
- Monitored Investments
- Updated Financial Policies and Procedures (see 2006 Manual online)
- Coordinated \$5,000 in Hurricane Katrina Relief to New Orleans area programs
- Coordinated supplemental expense support for 21 supervisors attending 2005 ACPE National Conference (in Hawaii) at a total cost of \$6,300.

B. 2005 Key Committee Plans:

- Monitor Cash-to-Investment ratio and explore optimal investment opportunities in accordance with SWR-ACPE guidelines.
- Further update Financial Policies and Procedures to reflect needed clarification.

C. The Budget and Investment Committee wishes to thank Ken Blank and Richard Dayringer for their service and contributions to our committee.

D. 2005 Financial Summary:

For the year 2005, ACPE-SWR had an overall gain of \$14,818.

II. Balance Sheet

As of 12/31/05

(Assets=Liabilities + Current Earnings + General Fund Balance)

ASSETS:

CASH:

1. Checking Account:	\$ 2,847.73
2. Investment Account:	52,088.39
<i>(Money Markets)</i>	

SHORT TERM INVESTMENTS:

1. Certificates of Deposits	21,183.44
2. Scudder Investments	42,969.72
<i>(Scudder is our investor group)</i>	
3. Investments: Treasury & Bonds	30,121.58
4. Prepaid Expenses	<u>258.41</u>

Total Assets:
\$149,469.27

LIABILITIES, GENERAL FUND BALANCE, & CURRENT EARNINGS:

1. Total Liabilities:	444.55
<i>(What we owe but not yet paid)</i>	
3. General Fund Balance	
<i>(What we have minus what we owe and what we made)</i>	
	134,037.27
4. Current Earnings	14,987.45
<i>(What we made for the year)</i>	
Total Liabilities, General Fund Balance, & Current Earnings:	
	\$149,469.27

III. Summary Statement of Revenue and Expenses For the Year 2005

(Income - Expenses=Net Income)

INCOME:

Actual	Budget	Variance
<i>(What We Brought In)</i>	<i>(What We Expected to Bring In)</i>	<i>(The Difference: “-“ is bad)</i>
\$79,854	\$85,850	\$5,996-

EXPENSES:

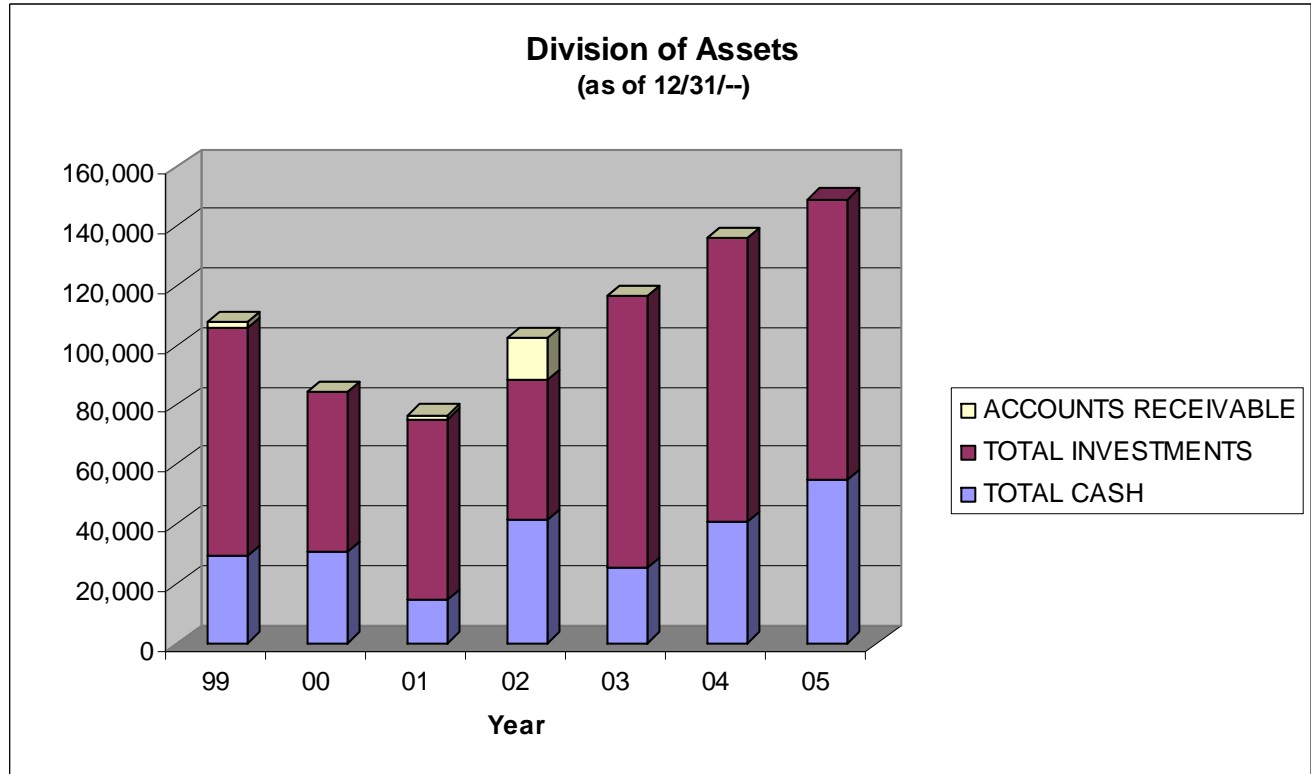
Actual	Budget	Variance
<i>(What We Spent)</i>	<i>(What We Expected to Spend)</i>	<i>(The Difference: “-” is good)</i>
\$65,036	\$82,949	\$17,913-

NET INCOME *(Difference between what we actually brought in and actually spent):*

\$14,818

IV. Selected Trend Analyses (as of 12/31/- -)

	1999	2000	2001	2002	2003	2004	2005
INCOME:							
Student Unit Fees	67,815	47,069	44,995	55,917	53,209	55,226	67,245
Accreditation	2,850	3,300	4,316	1,550	1,050	2,775	3,850
Certification	1,575	2,075	30	2,350	175	1,200	1,025
TOTAL INCOME/Gains	101,978	33,386	37,874	71,023	70,013	74,956	79,854
EXPENSES/Losses	71,511	72,218	44,833	49,642	53,325	55,486	65,036
NET INCOME	30,467	-38,832	-6,959	22,182	16,688	19,470	14,818
TOTAL ASSETS	108,162	84,227	76,670	102,437	114,567	135,868	149,469



- c. **Certification** – Susan Nance presented the committee report. Kofi Adzaku is the new Chair-elect. Consultations to the student and supervisor are available following a student committee appearance. The Certification Committee is noticing that the process for receiving this consultation is not as effective as possible. The C-Committee is discussing options and the committee will submit a proposal to the Leadership Council soon.

Following is the report given to the region:

Certification Committee Report
February 2006

Action of the Certification Commission in Honolulu (October 2005)

CPE Supervisor

- Jeff Hoppe

Action of the Regional Certification Committee in Houston, TX (December 2005)

Supervisory Candidate

- Jim Duke

Action of the Regional Certification Committee in Houston, TX (January 2006)

Supervisory Candidate

- Cindy Graber

Actions of the Certification Commission at the REM Invitational in Queens, NY
Associate Supervisor

- Jose Cedillo

CPE Supervisor

- Sam Naidoo
- Luis Rodriguez

Jose Cedillo, M. D. Anderson Cancer Center in Houston, is the first SWR Supervisory Candidate to enter and complete the new CRT (Certification Review Team) pilot project.

The Certification Committee will be proposing a method by which the “training supervisor or designee” may receive more helpful consultation from the Certification sub-committee following a committee appearance for Supervisory Candidate and Extension of Supervisory Candidate. Details to follow in April.

- d. **Professional Ethics** – Mary Stewart Hall presented the report. With a new RD, she is back in the role of PEC Representative. She is taking a recommendation back to the commission from the LC regarding how to garner consumer feedback.

Following is the report given to the region:

**Professional Ethics Report
February 2006**

- There is currently one complaint filed in the region. I have received the complaint and passed it on to the Regional Director.
- The two complaints reported on at the fall meeting in Hawaii have been resolved.

Respectfully submitted,

Mary Stewart Hall

Regional Representative to Professional Ethics Commission

- e. **RANC** – Ruth Schulenberg presented the committee report. Steve Goss is the new RANC Chair-elect.

Procedures and terms of office are not clear in all cases. RANC will be reviewing the Policy and Procedure Manual and the Governance Manual and will submit a proposal to the Leadership Council.

Following is the report given to the region:

RANC Report February 2006

After corresponding by email for several weeks, the SWRACPE Representation & Nominations Committee met by conference call on Friday, Feb. 3, 2006 to review nominations received from the regional membership. (Through collaboration of the SWRACPE RANC members via email, nomination forms had been sent, along with the current 2006 leadership slate and a 2007 leadership “worksheet,” to the regional membership via email and the regional website.) Members participating in the conference call on 02/03/06 were: **Ruth Schulenberg (chairperson), Steve Goss, Doug Watts, and Lee Ann Rathbun.** (Paul Robertson and Celsa Ayala-Coloma were unable to participate due to family emergency and/or REM conference.)

The primary task of the conference call was to review nominations and to prepare the 2007 nominations slate. Additionally, several procedural and policy issues were addressed:

1. In consultation with Carole Somers-Clark, Regional Chairperson, the election process will proceed as follows. The Regional Chairperson will ask for approval of the proposed slate of leaders as a whole. If that is defeated, she will call for the election of the slate by committee. Someone, from the floor could then move that the RANC nominees for that committee be elected. If someone wishes to make a nomination, he/she will have to stipulate which name they wish to attempt to replace with the floor nomination.

2. The RANC members recommended that, in the following year, Steve Goss serve as Chairperson of RANC. He agreed to serve for one year in that capacity. In that role, Steve will engage in dialogue with the Leadership Council to clarify two issues.

One, should we update the regional Governance Manual and/or RANC Policies & Procedures Manual to clarify the nominations and elections process?

Two, should we update the regional Governance Manual and/or RANC Policies & Procedures Manual to clarify the selection and tenure of regional representatives to national commissions? It has been communicated to individuals on regional RANC that “national wants continuity of regional representation,” but the effect has been that the regional representative to some national commissions could be someone who is not serving currently on the regional committee and, thus, is not abreast of issues salient to the current regional committee process.

3. The RANC members also proposed a means for addressing, in a consistent and professional manner, rumors of complaints or dissatisfaction by regional membership regarding the nominations and elections process. Among the conference call participants, we agreed to a standard response to any future expressions of dissatisfaction by individual members. Our standard response to a complaint should be: “That sounds like it is really important to you. Please put that in an email and send it to the RANC Chair”.

(The rationale is that it is not the RANC committee members' job to advocate for anonymous complainants.) Then, the Chairperson for RANC should make contact with the complainant and, if merited, present complaints/suggestions for improvement to the Leadership/Advisory Council for action.

RANC members also will continue to encourage and advocate for full participation by the regional membership in the established nominations/elections process.

4. A nominations slate for the 2007 Leadership of the SWRACPE was discussed and drafted. This was provided to Marty Aden for distribution to the regional membership via email and posting on the regional website. The RANC Chairperson also drafted an absentee ballot, which was disseminated to the regional membership in the same manner. Four absentee ballots were received and will be presented at the business meeting/election on Saturday, February 24, 2006. A copy of the proposed leadership slate for 2007 is attached.

Respectfully Submitted,
V. Ruth Schulenberg, M.Div.
Chairperson, SWRACPE Representation & Nominations

NOTE: Nominations received and selected by the Representation & Nominations Committee are highlighted in bold and in gray shading. This will be the slate on which we will vote at our regional meeting, to include nominations to be taken "from the floor" at that meeting as well. Please note: Any member making a nomination "from the floor" should secure approval, in advance, from the nominee, prior to nominating that person. Thanks, V. Ruth Schulenberg, Chair, SWRACPE Representation & Nominations Committee

SOUTHWEST REGION ACPE 2007 Leadership Roster

Blanks = To be elected at Spring Regional Meeting, Feb. 23-26, 2006, Dallas, TX

LEADERSHIP COUNCIL

('08) Chair: Carlos Bell

('08) Chair-elect: Doug Watts

('08) Secretary: Marty Aden

('07) Treasurer: Michael Doane

('07) At-Large: Carolyn Barksdale (*appointed to fill vacated term*)

('08) At-Large: Oliver Lee

('09) At-Large: Lerrill White

ACCREDITATION COMMITTEE

('07) Melissa Walker-Luckett (Chair) ('07) Robin Aplet ('07) Paul Robertson

('08) Michael Schirmacher ('08) Carolyn Barksdale ('08) Jeff Hoppe

('09) Miriam Berger ('09) Witek Nowosiad ('09) Gene Huffstutler

BUDGET & INVESTMENT COMMITTEE

('07) Michael Doane (Chair) ('07) Mark Grace
(08) Bob Powell ('08) JoAnn Garma
(09) John Takacs ('09) Cynthia “Cyd” Thomas

CERTIFICATION COMMITTEE

('07) Susan Nance (Chair) ('07) Kofi Adzaku (Chair-elect) ('07) Wayne Menking (*appointed to fill vacated term*)
(08) Ed George ('08) Mark Grace ('08) Ron Somers-Clark
(09) Celsa Ayala-Coloma ('09) Mary Stewart Hall ('09) Larry Smith

REPRESENTATION & NOMINATIONS COMMITTEE

('07) Steve Goss ('07) Celsa Ayala-Coloma
(08) Doug Watts ('08) Lee Ann Rathbun
(09) _____ ('09) _____ (*two members to be nominated/elected from floor*)

RACIAL/ETHNIC MULTI-CULTURAL COMMITTEE

('07) Paul Polk ('07) _____ (*vacancy to be appointed by Regional Chairperson*)
(08) Jose Cedillo ('08) Luis Rodriguez
(09) Cindy Graber ('09) Sam Naidoo

ACPE NATIONAL OFFICES

Board of Representatives: ('07) Mark Hart (**'08) Jenny Lannom**
Certification Commission: ('07) Gina Bethune ('09) Susan Nance_ ('11) Kofi Adzaku
Accreditation Commission: ('07) Melissa Walker-Luckett
Professional Ethics Commission ('07) **Karrie Oertli**
Standards Committee ('07) **Jacob Atuahene-Nsowaah**
Representation & Nominations ('07) **Steve Goss**

JoAnn Garma made a motion that the ballot presented by RANC be approved as written (except RANC which requires nominations). Second by Linda Wilkerson. Motion passed.

Discussion ensued asking that more people use the nomination process that we have in place. Very few participated this year. The process needs to be reviewed. One suggestion made was to have job descriptions for each committee.

Deborah Whisnand and Dave Jenkins were nominated to serve on RANC. Michael Schirmacher made a motion that nominations cease. John Takacs seconded the motion. Motion passed. Bob Powell made a motion that we elect these two to RANC. John Takacs seconded. Motion passed.

- f. **REM** – Witek Nowosiad presented committee report.
 - REM as a \$3000 fund to send students to REM. This year, REM offered 10 scholarships to students.

- REM voted to add 2 at-large members to the steering committee which will add to the diversity of the committee.
- 2007 REM will be in Nashville, TN. It will be the 10th anniversary of REM.
- Witek is going to propose that the Southwest Region host REM in 2009.

Following is the report given to the region:

REM Report February 2006

1. REM Invitational in New York, Feb. 2006 – Theme: Engaging Our Stories

Speakers: *James Cone* – African American theologian, and *Ada Marie Dias* - Feminist Theologian originally from Cuba

- Worship Service – Riverside Church

- Well attended tours of NY City

- Visibly intentional effort in the program – to balance the diversity of REM

Network

- SWR presence: 9 CPE students who received scholarship and approx. 6 – supervisors

- **Newly elected leaders:**

Harry Simmons - Treasurer.

Celsa Ayala-Coloma - Secretary

Laurie Garrett – Membership Chair

- Rev. Teresa Snorton made a motion to add two at-large members to the REM Steering Committee to represent diversity populations that are a part of REM. Motion passed.

- **2007 REM - Nashville, TN**

Future sites to be considered for hosting REM include: Indianapolis, Puerto Rico, and Jamaica.

II. 2006 REM Scholarship Recipients

1. Denise Neuman - \$300.00 - Methodist Hospital - Houston

2. Craig Bradley - \$300.00 - Methodist Hospital - Houston

3. David Basele - \$300.00 - Methodist Hospital - Houston

4. James Mereka - \$300.00 - Harris Methodist Health System, Fort Worth, TX

5. Astrid Bent - \$300.00 - Harris Methodist Health System, Fort Worth, TX

6. Tamara Aquino - \$300.00 - Harris Methodist Health System, Fort Worth, TX

7. Helen Omari Oko - \$300.00 - CHRISTUS Santa Rosa Health Care, San Antonio, Texas

8. Cindy Graber - \$300.00 - Saint Luke's Episcopal Hospital, Houston, TX

- 9. Andrei Kapyski - \$300.00** - UT-M.D. Anderson Cancer Center, Houston, TX
10. Horace Wellons - \$300.00 – Hillcrest Medical Center, Tulsa, OK - did not attend for family situation reasons. Scholarship money was returned.

- g. **Standards** – Jacob Atuahene-Nsowaah presented the report. One member asked if the committee has reviewed the process used for peer review. Teresa Snorton said that the ACPE Standards Committee will review the Standard regarding a peer review every 3-5 years. A study document will go out to the regions in 2009.

Following is the report given to the region:

**Standards Committee Report
February 22, 2006**

November 2005 Updates

The following are the highlights of the deliberations of the Standards Committee at the Annual ACPE Conference in Hawaii in November 2005:

Peer Review

The committee looked at how peer review is currently being done in the various ACPE Regions. We agreed that the lack of uniformity in the prevailing guidelines across the Regions needed change. To insure uniformity of guidelines and a higher sense of accountability on the part of CPE Supervisors in our work, Standards Committee has proposed to the Board to draft uniform standards which will be consistent with our core values and responsibilities.

CPE Supervisors Who Prepare SITs/SISE

This issue gained a sustained attention. How do we support educators of future CPE Supervisors (ST/SISE), and at the same time affirm CPE Supervisors who are either not willing or feel less adequately prepared to handle the task of Supervisory Education?

Multiculturalism in Our Newest Standards

We continue to be attentive to how the standards of the newest version of the manuals do help us do our jobs better as CPE Supervisors in the various settings, particularly in the area of multicultural sensitivity and awareness. We recognized that multicultural competencies may require creativity and some intentionality on the part of CPE supervisors.

February 2006 Update:

Fulfilling the Department of Education Mandates

Standards Committee continues to gather feedback from ACPE membership regarding how our manuals and standards reflect our core values and mission. A focus group at

REM in February responded to a questionnaire relating to the ACPE Accreditation manual and process. Additional avenues to solicit feedback from members on out manuals and standards will be explored by the Standards committee throughout the year 2006.

The Standards Committee meets again in the Spring of 2006 in Atlanta.

Respectfully submitted,
Jacob Atuahene-Nsowaah

- h. **Board of Representatives** – Linda Wilkerson presented the report.
- The six ACPE Strategic Initiatives are on the ACPE web site at www.acpe.edu. Linda encouraged everyone to look at those initiatives and share their opinions with Linda Wilkerson, Mark Hart, or the national office. These initiatives will be finalized in May.
 - Fees that we pay will go up 4% each year – budget for them in your centers.
 - ACPE has developed a new brochure that can be ordered on the Materials page on the ACPE web site.
 - ACPE has applied for a trademark for the name “ACPE, Inc.”
 - We will be the first region to receive money from the Glaze-Plummer fund. We will receive \$5000 for our 2007 conference.
 - The Board passed a proposal from Standards to approve a temporary process to accredit programs that don't quite fit the process – innovative programs and pilot projects. Standards want to support centers and supervisors in being creative, innovative.

Following is the report given to the region:

ACPE Spring, 2005 Board Meeting Highlights

Oahu, Hawaii was the site of the Fall-2005 ACPE Board of Representatives meeting. JoAnn Garma and Linda Wilkerson were happy to represent our region in this beautiful location.

Much of the meeting involved discussion of the Strategic Planning Task Force which resulted in the adoption of six strategic objectives that have now been put to the membership for discussion and feedback. Final approval of the strategic objectives will take place at the Spring-2006 Board meeting in Atlanta after incorporating feedback from ACPE members.

Eighteen persons served on the Strategic Planning Work Group. The group met monthly by conference call. Much data was gathered from the members of ACPE, Inc. Electronic-surveys and regional focus groups have been utilized to gather this information. The six Strategic Issues are: Multicultural Identity, Development and Fundraising, Diverse Setting, Strengthening Relationships, Certifications and Accreditation. Regional reports noted that several regions are also engaged in strategic planning.

Paula Teague, ACPE's newly elected treasurer reported that revenue will be less than anticipated. All the membership categories except for retired supervisors are down this year. Some office expenses will exceed the budgeted amount, especially due to some information services. Expenses for professional expenses and standard committee will likely be under budget. Budgets for 2006 and 2007 reflect a 4% increase in fees per year.

In her Executive Director Report Teresa introduced the new ACPE, Inc. brochure to the Board. Teresa noted that she and Deryck did a complete office assessment this past summer. This has helped to clarify lines of communication and workflow at the office, as well as note the training needs of the staff. The ACPE Inc. manuals have copyrighted. Teresa recommended that the Board pursue international trade marking of the name "ACPE Inc." ACPE, Inc.'s reapplication for the DOE is coming up in the Spring-2006 and the interview in the Fall-2006. In response, The Board voted to employ a trade mark registration attorney to secure our trade protection for the Association for Clinical Pastoral Education, Inc/ACPE.

Art Schimidt reported on the action of the Council on Collaboration. The Council is proposing to become a legally structured single member LLC (Limited Liability Company) in the state of Illinois with the Association of Professional Chaplains appointed as the single member. The LLC will protect all member groups from lawsuits and will allow the Council to fundraise. Art asked that the Board consider committing one half of one percent of the annual gross revenue budget to fund the LLC and the Board voted to do so.

The Board heard the report of the Fund Development Task Force, consisting of CPE Supervisors, John Moody, Dennis Kenney and Deryck Durston. The task force proposes to raise \$10 Million for the ACPE, Inc. Endowment, \$ 10.25 Million for the Center for Healing and Education and \$1.5 Million for the Institute for Healing and Education. John, Joan, Teresa and Art met with a national fund raising consultation group who encouraged ACPE, Inc.'s efforts. The cost of the consultants would be in the range of \$30,000 - \$40,000 over the next 18 months.

The Endorsement Task Force is grappling with the question of what ACPE wants to do with persons who come from religious bodies that do not endorse. We are aware that there is common endorsement process.

The Presidential Task Force on Certification reported that their thinking is not significantly different than what is in the Strategic Planning process.

The Presidential Task force on Accreditation reported that they looked at more substantive issues than Manual Writing committee. Two objectives – first, to simplify the Accreditation Process and secondly the goal is for training for site team members. This is not just an Accreditation issue, but has threads to other commissions as well. There seems to be synergy between the Task Force and the Strategic Planning Issue around Accreditation. The Task Force wants collect some data and to think of things in a fresh way. They propose to have at least one member from Certification and Professional Ethics join the Task Force.

Art Schimidt distributed a report of his meeting with James Gebhart, President – Elect of CPSP. Art felt it was a hopeful meeting in which some ground rules for interacting with each other were established. A next step will be that a few members of the Board will meet with several members of CPSP and continue to expand the dialogue.

Noel Brown and Art Lucas on Standards noted their concern about how to support innovation in CPE. They presented a proposed mechanism that will allow Supervisors to be innovative in their education work when the educational endeavor is outside of the ACPE Standards.

Noel continued his report with a proposal about Peer Review. They would propose creating a Task Force to collect data about peer review and identify best practices in regions and other organizations as able. The Standards Committee would then return to the Board and report on their findings in the Fall-2006.

A third issue of concern from Standards is that of ensuring quality training for supervisors (training supervisors). Discussion ensued. The Board commended Standards for talking across the organization and for their innovative thinking and voted to adopt the proposal for innovation in CPE, which includes Accreditation as part of the contact chairs for approval.

The Board also voted to authorize the Chair of Standards to pursue the proposed plan to gather data and return to the Board with a proposal in the Fall-2006 regarding a standard process for peer review.

The Accreditation Commissions reported that they reviewed 60 centers, with eight receiving notations. Five centers (Rocky Mountain in Denver, HealthSouth New England, Berkshire Medical Center, Northern CPE Center in Billing, Montana and Shands in Jacksonville, Florida) withdrew by request as an ACPE Center. There were 42 five-year Reviews. Of these 42, three were given notations. One of these three centers will have a called review. The Commission is exploring issues around distance learning.

The Professional Ethics Commission will discuss Peer Review design review, ethics and verbatims (patient confidentiality). They will also begin gathering data from the review and hearing process. They will also talk about the problematic student and supervisor dynamics with request for job references.

The GLANZ-PLUMMER Fund has grown to \$120,000. Of this \$2,500 have been contributions over the last couple of years. It has had a 17% growth rate. Funds will be ready for disbursement by 2007 and Southwest Region will be a recipient of \$5000 to help offset the cost of the 2007 Annual Conference.

The Board voted to name a task force to study our name. The task force will consist of George Grant, Jeffery Silberman, Teresa Snorton, and Garrett Starmer.

The Board voted to enhance our use of Web-based technology in order to establish the capabilities for virtual meetings, best practices documents sharing and overall communication cost savings by upgrading software and web-hosting storage for Association-wide use. The initial cost of \$5,000 to be allocated immediately and a \$1,500 per annum maintenance fee and any additional monthly fees be added to the technology operations budget of the national office.

Delmus Ludke, Chair of Pacific Region brought a proposal to the board from the Executive Committee of the Pacific Region that the Pacific Region put up \$10,000 as a challenge grant to be set aside to offer support for Disaster Relief. They will match dollar for dollar up to \$10,000 for any monies that are given to the fund.

The Board voted to establish an International Relationships Task Force to draft a policy for the development of collaborative relationships with established pastoral care, counseling and education organizations outside the United States; and that the International Affiliate Policy be integrated with these policies to form a broader policy on International Relationships.

This meeting marked the end of JoAnn Garma's work as a Representative from the Southwest Region. She has served the region well for many years and deserves the thanks of the region for her service. I have enjoyed being her colleague during this time and now welcome Mark Hart as joins the Board.

Respectfully submitted,
Linda Wilkerson

4. National 2007 Meeting Plans

Carlos Bell and Linda Wilkerson (co-chairs of planning committee) asked for feedback from this meeting. Dr. Nancy Ramsay (theologian) Bell Hooks (educational theory), and Carole Pierce (Power Equity Groups) have been invited as Plenary speakers. They are also discussing the possibility of inviting professors from Perkins Theological Seminary to lead panel discussion about Latino/Latina theology.

- Sub-committees will be formed to help with the different aspects of the planning. When those sub-committees are formed, Carlos and

Linda will put them on the regional web site listing what committees they are and what help they need.

5. Old Business

- a. Carlos Bell gave a report regarding this regional meeting. We had 90 people registered. We met our estimated income for this meeting. He thanked all those who worked to make this meeting a success.

6. New Business

- a. Pacific Region Challenge Grant – previously discussed.
- b. Linda Wilkerson, Jenny Lannom, Gina Bethune, Lee Ann Rathbun, and Karrie Oertli have formed the “Circle of Shalom” cohort group with a grant from The College of Pastoral Leaders at Austin Presbyterian Theological Seminary. They will share what they've learned by writing an article for publication in the Journal of Pastoral Care and hope to conduct a workshop about their cohort experience at the ACPE Annual conference. The College of Pastoral Leaders has been established through the Eli Lilly Foundation in their effort to support pastoral excellence. Grants are awarded to cohort groups of pastors who will commit to meet together at least quarterly for 2 years. The web site to apply is www.austinseminary.edu/cpl/index.html.
- c. Strategic Planning – We began this work yesterday. We started the “environmental assessment” for the region. The Leadership Council will continue to use this model to plan for the region. The LC will have a proposal for the region at the November meeting in Tampa. Carole invited people to email her if you have interest in taking leadership and/or serving on the subcommittee regarding strategic planning.
- d. The membership of the Southwest Region, meeting in Dallas, Texas on February 25, 2006, adopted the following resolution:
Be it resolved that the Southwest Region begin a process of strategic planning through the Leadership Council and that the Leadership Council present a draft of the plan to the region in November, 2006, in Tampa, Florida.

7. Adjournment

Marty Aden made a motion to adjourn. Cindy Graber seconded. Meeting adjourned.

Respectfully submitted,
Marty Aden, Secretary